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## Jessica Kerollis

### education

UC BERKELEY  
EXTENSION  
::  
San Francisco, CA

Interior  
Architecture & Design

Sustainable  
Design

Postbaccalaureate  
Certificates |  
August 2011

SCHOOL OF THE ART  
INSTITUTE OF CHICAGO

::  
Chicago, IL

Drawing

BFA | 2005

### career objective

To apply my past experience, education and grow in a community minded, creatively driven design firm, where I will contribute to a highly organized team experience.

### core competencies

> Concept Development	> AutoCAD 10
> Project Management	> Revit 11
> Fabrication/Installation	> Adobe Creative Suite 5
> Hand Drawing/Rendering	> Sketch Up Pro

### awards & affiliations

IIDA | Student Member  
ASID | Student Member  
SAIC | Merit Scholarship  
SAIC | Recognition Scholarship

### experience

**STEPHEN SHUBEL DESIGN** :: San Francisco, CA

Draftsman | 2011 Intern | 2010 - 2011

- + Prepared design presentation drawings with Sketchup & AutoCAD
- + Managed product tracking and vendor relationships
- + Streamlined organized final accounting of client transactions

**ANTHROPOLOGIE** :: Greenwich, CT / Danville, CA

Display Coordinator | 2006 - 2009

- + Designed & fabricated interior environments for retail display
- + Consistently met and exceeded quarterly goals resulting in bonus
- + Time management, lead support staff
- + Sourced materials & products, managed monthly budget
- + Member of many successful teams

**JENKINS - JOHNSON GALLERY** :: New York, NY

Gallery Assistant | 2005 - 2006

- + Fine Art handling & installation
- + Registrar responsibilities & Artsystems software management
- + Coordinated public relations

**BETTY RYMER GALLERY** :: Chicago, IL

Gallery Assistant | 2004 - 2005

- + Assisted & coordinated art installation & handling
- + General public interfacing